

**DRAFT Canterwood Division 12 STEP Association
2025 Annual Meeting
--Minutes--**

Pursuant to a decision by the Board of Directors and in accordance with state law, the 2025 Annual Meeting of the Canterwood Division 12 STEP Association was conducted via Mail-in Ballot only.

Notice of the Meeting: Members of the Association received an information packet that included an Annual Report with 2025 Accomplishments and 2026 Planned Priorities, a DRAFT of the 2024 Annual Meeting Minutes, an Estimated End-of-Year (2025) Financial Synopsis, the proposed 2026 Budget, a Financial Summary across all financial accounts, and Reserve Account Summary and Projections, and the Ballot.

Ballot results compiled and reported by Diamond Community Management:

Participation: 27 ballots were returned or postmarked by the 5pm deadline on November 28, 2025, meeting the requirements for a quorum (minimum of 24 homeowners).

2024 Annual Meeting Minutes

27 Approve

0 Do Not Approve

The Minutes of the 2024 Annual Meeting were approved.

Election of Board members (two-year terms)

27 Megan Amherst

26 Chad Scialabba

26 Scott Lane

No write-in candidates were provided.

The three candidates were elected to the Board.

2026 Budget

27 I vote to ratify the budget

0 No, I do not ratify the Budget

The 2026 Budget was ratified.

Questions or Comments Submitted: None

Respectfully submitted,
Ben Stewart, Secretary